

SMMA Minutes May 3, 2023

Meeting called to order at:

In attendance ZOOM meeting

☒ Meg Hughes, President ☒ Ray Frankel, Treasurer ☒ Angela Shearer, Secretary
☒ Bob Nulph, Member-at-Large ☒ Tony Busch, Member-at-Large

Review /Approval of minutes of last meeting from March 14, 2023: Ray motions to approve the minutes, Tony seconds

Review /Approval of minutes of the meeting from February 7, 2023: Ray motions to approve the minutes, Tony seconds

Treasurer's Report: as of May 1st

Checking account balance: \$13,300.09 Reserve account: \$5432.96 & CD \$6000

Monthly Paid Gardner Landscape: \$240 / month State of Oregon: \$50

City of Salem Water: \$21.09 PG&E: \$24.00

April 11th Checking balance: \$13,696.57 Reserve account: \$5432.90 & CD \$6000

Old Business:

1. Annual Assessments: all assessments paid as of May 1st
2. Sunset Meadows rock sign: bids reviewed via email, and Campbell Communications chosen. Letters are being cut and as soon as ready they will schedule a date for installing, cleaning and new reflective film to the letters that are still in place.
3. Spring Newsletter: mailed Tuesday. New process at Office Depot, unable to get printed in store and use our discount. Worked with company rep and have on-line business account for SMMA that includes the discount.

New Business:

1. Zoom Meetings: do we want to continue to meet on Zoom? All in agreement to continue Zoom meetings. Zoom account paid through June.
2. Volunteer needed to send welcome letter and copy of R&RC's to new homeowners. Tony volunteered to do this.
3. Neighborhood night out: approval to budget \$100 for this event (same as last year)? Motion made by Bob, seconded by Angela. All in favor.

Next Meeting: Wednesday, July 12 at 7pm

Meeting Adjourned at: 7:36

Architectural Control Board Meeting May 3, 2023

ACB called to order at: 7:37

In attendance ☒ Meg Hughes, ☒ Ray Frankel, ☒ Angela Shearer,
☒ Bob Nulph, ☒ Tony Busch

Review of change request emails and signed per:

“Procedural Rules for Sunset Meadows Architectural Control Board Article I Organization, Section 1.5 ACB meetings shall be separate and independent of the SMMA meetings. However, the same quorum and voting requirements apply to the ACB as set forth for directors in the bylaws of the SMMA, specifically Article III, Sections 5 and 7. A record of each decision shall be made in writing. The ACB may make determinations by consent signed by all Members without meeting.

Old Business:

Management Company notified of Trailer @ duplex -removed.

Homeowner notified re: trailer/boat in driveway- removed.

New Business:

2947 Vintage Ave. SE. 10'x12' Shed to be placed in backyard, not visible from street, reviewed dimensions and style via email and approved by ACB on April 28th.

Management company notified that a commercial truck is parked at duplex, informed company of violation of RR&C, and owner has until Friday to permanently move truck.

Meeting adjourned at: 7:51